

Jahnke, Bart, W9JJ

From: Jahnke, Bart, W9JJ
Sent: Thursday, October 27, 2016 1:12 PM
To: Contest
Subject: Contest Club News - "Eligibility Lists" Update 10/27

Dear Contest Clubs:

ARRL 2016 November Sweepstakes is fast approaching.

To date, 18 Contest Clubs have successfully uploaded their member "Eligibility List" to the ARRL web page at <http://contest-clubs.arrl.org/index.php>

Also in the past few days, the 'List View' feature has been enabled – all clubs can now view the lists in total, or search for a member call sign and see just that person's data (there could be more than one entry if the person is a member of multiple clubs.)

Here are answers to a few questions we have received:

- The member "Eligibility Lists" that you are submitting are the same lists that have been required by the Contest Club Participation rules over the past several years. Only the means of submission, what must be included and deadline for submission have been changed.
- The "Eligibility List" should contain data for only those eligible members who reside in and operate from your club territory (see the FAQ at <http://www.arrl.org/contest-club-tools/> if you have questions).
- Medium and Unlimited Category Clubs that use their "ARRL Section" as their club territory can enter their Section Name in the upload file in lieu of 6-digit locators (though we would prefer they still supply the 6-digit locator – as doing so has actually identified some out-of-territory members in a few uploads).
- You can submit your "Eligibility Lists" as often as you like (each will be logged with submission date/time) – and each upload will generate an email requiring you to "authenticate" your uploads – those emails go to the club email address specified in your ARRL Club Affiliation record (see <http://www.arrl.org/find-a-club>). If you don't have a club Email address specified in your ARRL Club Affiliation record (or for Canadian clubs), send an Email to contest@arrl.org to alert us that you've uploaded a list (in turn, we at ARRL will then review the upload and authenticate the list).
- Once your "Eligibility Lists" have been uploaded, you can sort the lists (see arrows beside the headers at the top of each column). This is especially useful when you are looking at a long list to confirm your 'Eligible Members' are within your club territory circle distance of 35 or 175 miles (as may be applicable to your club's competition category).
- Remember that the deadline for submitting an eligibility list is now the start of each contest (eg, 2100 UTC on November 5th for CW Sweepstakes).

Please contact us with any questions.

73,

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Contest Branch Manager
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