

West Virginia Department of Transportation

# Division of Motor Vehicles

## Application for an Amateur Radio License Plate



1-800-642-9066  
www.dmv.wv.gov

### PLATE SAMPLE



### A) Owner(s) Information •

Use Name(s) of Owner(s) as shown exactly on current Registration card that you wish to register the license plate.

Name \_\_\_\_\_  
OWNER(S) NAME(S)

Address \_\_\_\_\_  
STREET ADDRESS

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Daytime Phone ( ) - \_\_\_\_\_

### B) Vehicle Information

Make \_\_\_\_\_ Year  Title No.

VIN No.  Current Plate No.

### C) Insurance Information

Effective Dates of Policy From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Policy No. \_\_\_\_\_

Insurance Company \_\_\_\_\_

NAIC Number  Insurance Agent \_\_\_\_\_

### D) FCC License Number

Six positions are allowed. Place characters in boxes exactly as you want them to appear on the plate. All characters will be centered on the plate, unless you clearly specify otherwise. Please clarify alpha letter and numeric examples which can be confusing: 6-G, 2-Z, 1-I, 5-S, 0-O

FCC LICENSE NUMBER

### E) Applicant Certification

The information above is true and correct to the best of my knowledge and belief, and I understand that any false statements may result in legal penalties pursuant to the West Virginia Motor Vehicle Law §17A-9-1; Fraudulent Applications.

(X)

SIGNATURE OF APPLICANT

DATE

PLEASE SEE REVERSE SIDE FOR COMPLETE INSTRUCTIONS

### DMV USE ONLY • DO NOT WRITE IN THE SPACE BELOW

Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

THIS APPLICATION IS BEING RETURNED FOR THE FOLLOWING REASON(S): \_\_\_\_\_

☐ Payment is for incorrect amount. Correct amount is \$ \_\_\_\_\_

☐ No payment was enclosed. Correct amount is \$ \_\_\_\_\_

☐ There is no record of the above mentioned vehicle.  
Please provide a current copy of title or registration card.

☐ Other: \_\_\_\_\_

## Instructions

1. All fees must be submitted with this application.
2. Before an Amateur Radio license plate can be issued, an applicant must **first** title their vehicle and have a regular Class A plate issued on that vehicle. No request will be accepted unless the DMV has a record of that vehicle and a current plate.
3. Amateur Radio plates are for Class A vehicles only (automobiles and trucks weighing under 10,000 pounds).
4. An Amateur Radio plate will be issued if the Division of Motor Vehicles determines:
  - A.) the request choice is available.
  - B.) the request choice does not conflict with a regular series license plate number.
5. Once an Amateur Radio plate is issued, it may continue to be reserved yearly, if fees are paid when required.
6. An Amateur Radio plate can be transferred to another vehicle, as long as it's in the original registrant's name. **A \$5.00 transfer fee and \$.50 insurance fee is required.**
7. When the Amateur Radio plate is received by the applicant, the currently assigned regular plate and registration card **must be returned** to the Division of Motor Vehicles.
8. All requests for Amateur Radio plates must be submitted in writing on this form to the DMV with an enclosed **copy** of your FCC license. **Please do not send the original certificate.**
9. Mail this application, applicable fees (as outlined below), and a copy of your FCC license to the following address:

### DMV Special Plates Section

PO Box 17120  
Charleston, WV 25317

Plate Detail	Total Fee
Plate begins with 7	\$40.00
Plate begins with 8	\$41.63
Plate begins with 9	\$39.25
Plate begins with O	\$36.88
Plate begins with N	\$34.50
Plate begins with D	\$32.13
Plate begins with 1 or personalized	\$29.75
Plate begins with 2	\$27.38
Plate begins with 3	\$25.00
Plate begins with 4	\$22.63
Plate begins with 5	\$20.25
Plate begins with 6	\$17.88

*The fees listed above include a one-time \$10.00 reservation fee, \$5.00 transfer fee, \$.50 insurance fee, and registration fees.*

*NOTE: If a plate has already been renewed, the total fees will be \$15.50, (\$10.00 reservation fee, \$5.00 transfer fee, and \$.50 insurance fee). Any time remaining before July 1st will be applied as a credit to the cost of the new plate. All time after July 1st will be lost.*

**PLEASE ALLOW ( 30 ) DAYS FOR DELIVERY**