



ARRL VEC, 225 Main Street, Newington, CT 06111  
 Phone: 1-860-594-0300 web: [www.arrl.org/volunteer-examiners](http://www.arrl.org/volunteer-examiners)

## RESTOCK MATERIALS REQUEST FORM

Field-Stocked VE Team Liaisons please complete this form when any quantity of materials are needed and submit to the ARRL VEC four weeks before materials are required.

### WRITTEN EXAMS

### ORDER REQUEST

### WRITTEN EXAMS

### ORDER REQUEST

2-1-2018

\_\_\_\_\_

4-1-2020

\_\_\_\_\_

2-2-2018

\_\_\_\_\_

4-2-2020

\_\_\_\_\_

2-3-2018

\_\_\_\_\_

4-3-2020

\_\_\_\_\_

2-4-2018

\_\_\_\_\_

4-4-2020

\_\_\_\_\_

2-5-2018

\_\_\_\_\_

4-5-2020

\_\_\_\_\_

3-1-2019

\_\_\_\_\_

3-2-2019

\_\_\_\_\_

3-3-2019

\_\_\_\_\_

3-4-2019

\_\_\_\_\_

3-5-2019

\_\_\_\_\_

If you need overlay grading templates for any written exam, place a " T " next to the order request.

Element 3 can only be administered by Extra or Advanced class VEs.  
 Element 4 can only be administered by Extra class VEs.

### ADDITIONAL MATERIALS

Session Reports \_\_\_\_\_

Candidate Rosters \_\_\_\_\_

Answer Sheets \_\_\_\_\_

CSCEs \_\_\_\_\_

NCVEC Form 605s \_\_\_\_\_

### ADDITIONAL MATERIALS

Registration Forms \_\_\_\_\_

Restock Request Forms \_\_\_\_\_

RF Safety Info Sheets \_\_\_\_\_

other \_\_\_\_\_

other \_\_\_\_\_

USPS First Class Mail -- Quantity needed of Postpaid Labels and Envelopes: \_\_\_\_\_

*First Class Mail is the preferred method of shipment as it is the most cost-effective service.*

### FIELD-STOCKED TEAM LIAISON INFORMATION

The Field-Stocked VE Team Liaison must be officially appointed by ARRL VEC.

Date Materials Wanted By: \_\_\_\_\_

NAME: \_\_\_\_\_ CALL: \_\_\_\_\_

STREET ADDRESS (Not a PO Box): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Are these supplies needed for a large session, Hamfest or Convention? \_\_\_\_\_

For approximately how many sessions will this supply meet your needs? \_\_\_\_\_