

FSD/RADIOSPORT LABEL REQUEST FORM

(10/17)

In accordance with policies established by the ARRL Board of Directors governing the availability from HQ of lists of ARRL members and clubs, I hereby request the following list of members or clubs, to be supplied in the form I have designated below.

A. WHO SHOULD THE LIST INCLUDE: (choose 1 or more)

Full Members _____
Associate Members _____
Clubs _____
Instructors _____
Teachers _____
FCC Data Base (includes full mbrs) _____
Other(s) _____

(NOTE: Limit labels to one per household? Please choose: YES or NO)

B. WHAT GEOGRAPHIC AREA SHOULD THE LIST COVER: (choose only 1)

What ARRL Division _____
Or, What ARRL Section _____
Or, What State(s) or Province(s) _____
Or, What List of Zips (see back) _____
Or, What Other area _____

C. WHAT KIND OF PRINTOUT:

Listing...on paper _____
Self Adhesive Labels 2-across _____ with BAR CODE and CASS Report
Electronic Downloaded thru email:
Excel _____
QCQ _____

ALL ELECTRONIC DOWNLOAD WILL BE EMAIL Approved by CEO _____ CFO _____

D. PURPOSE FOR WHICH THE REQUEST WILL BE USED: (choose only 1)

SM Election Campaign _____
Administrative _____ office use only
Convention/Hamfest _____ fill out more on other side.
Non - Commercial _____

E. REQUESTED ITEMS SHALL BE BILLED (if required) TO: CHARGEABLE: _____

_____ (Please include phone number)
_____ (Days) _____
_____ (Nights) _____

(Be sure to include zip code)

F. ORDER SHALL BE SHIPPED OR EMAILED TO:

_____ **street address only no PO Box**
_____ **include zip code**

My signature below signifies that I have read and understand the Terms and Conditions Governing the Availability of Lists from Headquarters, a copy of which was provided to me prior to this request. My signature below further signifies that the labels or list supplied as a result of this request are to be used only for the single purpose stated above in D.

Date Signature

**THIS FORM WILL BE KEPT IN THE COMPUTER ROOM.
SHIPPING LABEL AND FORM OR ROUTING INSTRUCTIONS MUST ACCOMPANY THIS FORM**

Request for members in the following zip codes (please follow example below)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Example 1 – If you want a list in the 060 range, fill in the box as: 06000 06099

Example 2 – If you want a list in the 060, 061, 064, 065 range, fill in the box as: 06000 06199
06400 06599

Example 3 – If you want a list in the 06001, 06002, 06003, 06111, 06032, 06058, 06058, 06078, 06114 list fill in the box as:

06001 06003
06032
06058 06059
06078
06111
06114

Please be sure that all zip code lists are in numerical order.

Note: If request is for convention or hamfest labels, please provide the following information:

Date of event: _____ **Date labels needed:** _____

Name of event: _____

City and state of event: _____

COMPUTER DEPARTMENT USE ONLY

DATE RECEIVED	_____	DATE SENT	_____
CHECK SORT	_____	USER ID	_____
COUNT OF RECORDS	_____	COST	_____

Questions may be addressed to the following at ARRL Headquarters:

Clubs, Hamfests and Conventions: Gail Iannone, 860-594-0262, giannone@arrl.org

Field Organization: Leona Adams, 860-594-0341, ladams@arrl.org

Misc Requests: Cathy Scharr, 860-594-0302, cscharr@arrl.org

Director or CEO: Carla Pereira, 860-594-0245, cpereira@arrl.org