

Summary Agenda

1. *Roll Call*
2. *Moment of Silence*
3. *Courtesies*
4. *Consideration of the Agenda for the meeting*
5. *Consent Agenda*
6. *Consideration of proposals for amendments to Articles of Association and Bylaws*
7. *Elections*
8. *Presentation of results of market study*
9. *Review and approval of ARRL strategic plan*
10. *Executive Committee recommendations on WRC-03 implementation and license restructuring*
11. *Consideration of action plan on ARRL Field Organization*
12. *Review of progress on ARRL legislative priorities*
13. *Review of Broadband over Power Lines (BPL)*
14. *Consideration of recommendations of Standing Committees*
15. *Consideration of additional recommendations*
16. *Appointment of committees*
17. *Directors' motions*

1. Pursuant to due notice, the Board of Directors of the American Radio Relay League, Inc., met in annual session at the Hartford/Windsor Airport Marriott in Windsor, Connecticut, on Friday, January 16, and Saturday, January 17, 2004. The meeting was called to order at 8:30 AM EST January 16 with President Jim Haynie, W5JBP, in the Chair and the following Directors present:

Bernie Fuller, N3EFN, Atlantic Division
George R. Isely, W9GIG, Central Division
Jay Bellows, K0QB, Dakota Division
Rick Roderick, K5UR, Delta Division
Jim Weaver, K8JE, Great Lakes Division
Frank Fallon, N2FF, Hudson Division
Wade Walstrom, W0EJ, Midwest Division
Tom Frenaye, K1KI, New England Division
Bob Vallio, W6RGG, Pacific Division
Dennis Bodson, W4PWF, Roanoke Division
Walt Stinson, W0CP, Rocky Mountain Division
Frank M. Butler, W4RH, Southeastern Division
Art Goddard, W6XD, Southwestern Division
Coy Day, N5OK, West Gulf Division

Northwestern Division Director Greg Milnes, W7OZ, was unable to attend; Vice Director James Fenstermaker, K9JF, took his seat at the Table.

Also present without vote were Joel M. Harrison, W5ZN, First Vice President; Kay C. Craigie, N3KN, Vice President; Fried Heyn, WA6WZO, Vice President; Rod Stafford, W6ROD,

International Affairs Vice President; James McCobb, W1LLU, Treasurer; David Sumner, K1ZZ, Executive Vice President/Chief Executive Officer and Secretary; Chief Operating Officer Mark Wilson, K1RO; Chief Financial Officer Barry J. Shelley, N1VXY, and Chief Development Officer Mary M. Hobart, K1MMH.

Also in attendance at the invitation of the Board as observers were Radio Amateurs of Canada President Daniel Lamoureux, VE2KA, Honorary Vice President John Kanode, N4MM, and the following Vice Directors: William Edgar, N3LLR, Atlantic Division; Howard Huntington, K9KM, Central Division; Twila Greenheck, N0JPH, Dakota Division; Henry Leggette, WD4Q, Delta Division; Joyce Birmingham, KA2ANF, Hudson Division; Bruce Frahm, K0BJ, Midwest Division; Mike Raisbeck, K1TWF, New England Division; Andy Oppel, N6AJO, Pacific Division; Les Shattuck, K4NK, Roanoke Division; Nelson E. "Sandy" Donahue, W4RU, Southeastern Division; Tuck Miller, NZ6T, Southwestern Division; and Dr. David Woolweaver, K5RAV, West Gulf Division. Also present were General Counsel Christopher D. Imlay, W3KD; Membership Services Manager Wayne Mills, N7NG; Field and Educational Services Manager Rosalie White, K1STO; Technical Relations Manager Paul Rinaldo, W4RI; Sales and Marketing Manager Dennis Motschenbacher, K7BV; and Special Assistant to the Executive Vice President David Patton, NN1N. Vice Directors Dick Mondro, W8FQT, Great Lakes Division, and Warren G. "Rev" Morton, WS7W, Rocky Mountain Division, sent their regrets at being unable to attend.

2. The assembly observed a moment of silence in recollection of Radio Amateurs who have passed away since the previous Board meeting, especially Bennett R. "Ben" Adams Jr., K4EZ; Clayton F. "Bud" Bane, W6WB; Stein R. Barlaug, LA4ND; Robert S. Bennett, W3WCQ; John Bierman, KL7GNP; Richard Brown, W5AA; Robert York Chapman, W1QV; Peggy Coulter, W9JUI; Letha Dangerfield, W0OUD; Gunnar Ekstrom, SM7QY; Jon Fettig, KC0HSQ; Richard G. Fuller, WD8KFN; Phil Goodman, W5YVT; Alfred M. Gowan, W0LX; Helen Grauer, N0BCI; James D. Green, K5JG; Julian Hirsch, W2KFB; Lee Kitchens, N5TBW; Joe T. Knight, W5PDY; Masao "Mike" Matsumoto, JA1AYC; Stephen E. McCallum, W2ZBY; Roger Medlin, W0HLU; James J. "Jack" Meehan, N6FJK; Roy Neal, K6DUE; Steffie Nelson, KA1IFB; Emanuel G. "Manny" Papandreas, W4SS; John W. "Jack" Pegues, W4APE; Billy G. "Pick" Pickard, WA5PAE; Larry Rain, WD8IHP; Nadisha Yassari Ranmuthu, 4S7NR; John H. Sanders, WB4ANX; Robert Sutherland, W6PO; Bruce Sternstein, K2RTH; O. G. "Mike" Villard, Jr., W6QYT; Danny Weil, Ex-VP2VB; and James Wilson, W1GWC.

3. Mr. Fallon presented Ms. Birmingham with a Vice Director's pin, and Mr. Bodson presented a 50-year membership plaque to Honorary Vice President Kanode, N4MM (Applause).

4. The President of the Radio Amateurs of Canada, Mr. Daniel Lamoureux, VE2KA, delivered his greetings from RAC. Mr. Lamoureux pledged to continue working with ARRL and maintaining the good relations between the two organizations.

5. Mr. Frenaye, as President, reported on the activities of the ARRL Foundation. He reminded the Board of the existence of the Jesse Bieberman Meritorious Membership Grant and also of the Member-to-Member Matching Fund. Both of these funds provide sources of temporary dues assistance for members in need. The overall fund balance of the Foundation is at \$2,118,000.

6. On motion of Mr. Bellows, seconded by Mr. Butler, the agenda of the meeting was ADOPTED as presented.

7. On motion of Mr. Isely, seconded by Mr. Roderick, the Board unanimously APPROVED the following items listed on the Consent Agenda:

- a. Approval of Minutes of 2003 Second Meeting
- b. Receipt of officers' reports
- c. Receipt of General Counsel's report
- d. Receipt of report on Technical Regulatory Affairs (Mr. Rinaldo)
- e. Receipt of committee and coordinator reports
- f. Instruction to Secretary to cast affirmative votes on IARU Proposals 238 and 239, to ratify nominations for IARU President and Vice President

8. It was moved by Mr. Fallon, seconded by Dr. Weaver, that the first sentence of Article 8 of the ARRL Articles of Association is amended by deleting the phrase "not more than two additional Vice Presidents" and substituting therefor "not more than one additional Vice President." A roll call vote being required and with 10 votes required for adoption, the question was decided in the affirmative with all Directors voting in favor except Mr. Frenaye, who voted opposed.

9. It was moved by Mr. Fuller, seconded by Mr. Walstrom, that Bylaw 5 is amended by deleting "\$34.00" and substituting therefor "\$36.00." Mr. Stinson moved, seconded by Mr. Isely, to amend the motion by deleting the text and substituting "Moved, that Bylaw 5 is deleted." The motion to amend was adopted. Mr. Bellows, seconded by Mr. Walstrom, moved to reconsider the motion to amend; this motion was adopted. The question then being on the original motion and a roll call vote being required with 10 votes required for adoption, the question was decided in the affirmative with 10 Directors voting in favor and Directors Roderick, Frenaye, Vallio, Bodson, and Butler voting opposed.

10. It was moved by Mr. Harrison, seconded by Mr. Roderick, that the following is added to Bylaw 37, which lists the officers who report to the Executive Vice President:

d. The Chief Technology Officer, who shall advise the Executive Vice President and the Board on matters relating to the encouragement and use of new technologies in the amateur services. He shall assist the President and Executive Vice President in representing the League to federal government agencies and international organizations on technical issues. Under the general direction of the Executive Vice President, he shall employ such personnel as may be necessary for the effective accomplishment of the duties set forth in the Bylaw. He shall perform such other duties as may be assigned to him by the Executive Vice President.

A roll call vote being required and with 10 votes required for adoption, the question was decided in the affirmative with all 15 Directors voting in favor.

11. It was moved by Mr. Isely, seconded by Mr. Roderick, that Article 6 be amended by substituting "five" for "four" in the first sentence, so that the Executive Committee shall consist of the President, five Directors selected by the Board of Directors, and, without vote, the First Vice President and Executive Vice President. A roll call vote being required and with 12 votes

required for adoption in the absence of prior notification, the question was decided in the affirmative with all 15 Directors voting in favor.

12. It was moved by Mr. Goddard, seconded by Mr. Fuller, that Bylaws 38 through 44, inclusive, are deleted and the following is substituted therefor:

Standing Committees

38. The following standing committees are established:

Administration and Finance
Programs and Services

Each Standing committee shall consist of five Directors, plus one Vice President or one Vice Director. Additionally, the Treasurer shall serve as a member of the Administration and Finance Committee. Appointment shall be made by the President at the Annual Meeting and shall be for a term of one year. The President shall designate the chairman of each committee. No elected member of the Executive Committee may serve on a Standing Committee. Standing committees shall make written reports at least 30 days prior to each regular meeting of the Board of Directors. Standing committees may originate studies in their fields and may generate recommendations to the Board on their own initiative.

39. The Administration and Finance Committee shall:

- ? Annually review the operating budget prepared by the Chief Financial Officer and Chief Executive Officer
- ? Once approved, forward the annual operating budget to the Board for ratification
- ? Review the Chief Financial Officer's budgetary projections and make appropriate recommendations to the Board
- ? Review ARRL finances on a continuing basis
- ? Advise and supervise the Treasurer on investment of ARRL funds
- ? Make recommendations to the Board regarding audit and tax matters, and act as Board audit committee
- ? Monitor and review fundraising efforts
- ? Make recommendations to the Board and Chief Executive Officer regarding fundraising programs
- ? Interface with ARRL Foundation on issues related to fundraising, especially related to scholarships and grants for non-ARRL programs
- ? Make recommendations to the Board and Chief Executive Officer regarding staff management, procedures, and remuneration
- ? Monitor and review key infrastructure projects, including capital improvements and significant information technology changes
- ? Advise the Chief Executive Officer on marketing issues, including but not limited to identifying markets, building and implementing the marketing plan, proposing products, services, and programs to support marketing efforts, and promoting programs; promotional and sales issues, including but not limited to promoting programs and

services to ARRL members, licensed non-members, related communities of interest, and the general public; and publications programs, including books, CDs, *QST*, and other periodicals

- ? Evaluate Chief Executive Officer in coordination with the President
- ? Review ARRL management performance and effectiveness on a continuing basis

40. The Programs and Services Committee shall:

- ? Guide development of service delivery mechanisms, evaluate services, and recommend program priorities
- ? Advise Chief Executive Officer on services provided to individual members other than publications, including but not limited to contests and awards, information services including *Logbook of the World* and W1AW, and incoming and outgoing QSL bureau services
- ? Advise Chief Executive Officer on volunteer programs, including but not limited to the field organization, affiliated clubs, volunteer examiners, Volunteer Counsel/Consulting Engineers, and educational initiatives
- ? Evaluate and recommend awards recipients to the Board for outstanding volunteer service or outstanding achievement

Executive Committee

41. The President shall serve as chairman of the Executive Committee. Pursuant to Article 6, the five Director members of the Executive Committee shall be elected at the Annual Meeting of the Board. The Secretary and General Counsel shall attend all meetings of the Executive Committee. Vice Presidents in addition to the First Vice President, and the Chief Financial Officer may also attend if the meeting agenda relates to their work. The Executive Committee is assigned specific responsibility for:

- ? Applying existing Board policy to make decisions between Board meetings
- ? Evaluating proposed rules and regulatory changes for the Board
- ? Assisting staff and General Counsel in Board recommendations for petitions to the FCC and other governmental and international agencies
- ? Periodically reviewing and recommending to the Board any changes in the ARRL Articles of Association, By-Laws, Standing Orders, and Memoranda of Understanding with other organizations
- ? Monitoring progress of Board actions and recommendations (task tracking)
- ? Monitoring progress of the implementation of, and suggesting ongoing revisions to, the ARRL Strategic Plan, working in conjunction with Standing Committees as appropriate
- ? Reviewing and recommending programs designed to represent the organization to the public, enhance the organization's image, and communicate with the media

Election and Ethics Committee

42. There shall be an Election and Ethics Committee composed of three Directors, who may also serve on other committees without restriction. The Committee shall:

- ? establish and apply guidelines for ethical conduct by ARRL officials
- ? review eligibility of candidates for Director and Vice Director, including but not limited to receipt of petitions and certification of eligible candidates
- ? certify a nominee's eligibility under Article 11 to fill a Vice Director vacancy under Article 7
- ? be responsible for balloting for Director and Vice Director, including but not limited to receipt of all campaign statements and materials, printing ballots, appointing tellers in accordance with Bylaw 20, counting ballots, and distributing/publicizing results
- ? advise the Chief Executive Officer on, and set standards for, Section Manager elections

The members of the committee shall be annually appointed by the President at the Annual Meeting from among those Directors not subject to election during the year of service. The President shall designate the chair man of the Committee.

Additional Committees

43. Other committees may be appointed by the President for specific purposes and defined duration.

44. [Reserved]

A roll call vote being required and with 12 votes required for adoption in the absence of prior notification, the question was decided in the affirmative with all 15 Directors voting in favor. The Board was in recess from 9:29 AM until 9:52 AM.

13. At this point, Mr. Harrison assumed the Chair and opened nominations for the office of President. Mr. Isely nominated Mr. Haynie. On motion of Mr. Vallio, seconded by Mr. Walstrom, it was VOTED to close nominations. The Chair declared Mr. Haynie elected as President (Applause).

14. Mr. Haynie returned to the Chair and opened nominations for the office of First Vice President. Mr. Vallio nominated Mr. Harrison. On motion of Mr. Isely, seconded by Mr. Roderick, it was VOTED to close nominations. The Chair declared Mr. Harrison elected as First Vice President (Applause).

15. The Chair opened nominations for the office of an additional Vice President. Mr. Fuller nominated Mrs. Craigie. Upon motion of Mr. Bodson, seconded by Mr. Butler, it was VOTED to close nominations. The Chair declared Mrs. Craigie elected as an additional Vice President (Applause).

16. The Chair opened nominations for the office of International Affairs Vice President. Mr. Vallio nominated Mr. Stafford. On motion of Mr. Bodson, seconded by Mr. Butler, it was VOTED to close nominations. Mr. Stafford was declared elected as International Affairs Vice President (Applause).

26. The Chair opened nominations for ARRL Foundation Directors. Mr. Frenaye nominated Mr. Butler, Mr. Fallon, and Honorary Vice President Edmond A. Metzger, W9PRN. Mr. Roderick nominated Mr. Stinson. On motion of Mr. Goddard, seconded by Mr. Bodson, it was VOTED to close nominations. An election being required, the Tellers distributed and collected the ballots whereupon the Chair declared Mr. Butler, Mr. Stinson, and Mr. Fallon elected for three-year terms as Directors of the ARRL Foundation (Applause).

27. Mr. Sumner presented the results of a market study conducted for the ARRL in September 2003 by Readex, Inc. A mail survey of a sample of all US radio amateurs yielded 1,530 usable responses, a 53% response rate from the reachable population. Compared to the results of a similar survey conducted in 1992, the new survey showed increasing age and declining activity in the amateur population, with inactive respondents most often citing competition for time and the use of other communications media as reasons for their inactivity. More frequently than long-time licensees, newer licensees cited emergency communications and personal safety as reasons for obtaining their license. ARRL members were far more likely to be active than non-members. Respondents identified the protection of Amateur Radio and defense of frequencies as the most valuable ARRL service. The Board was in recess from 11:17 AM until 11:27 AM, at which point Mr. Harrison assumed the Chair.

28. On motion of Mr. Haynie, seconded by Mr. Roderick, the following resolution was unanimously ADOPTED:

WHEREAS, a strategic plan for the ARRL was developed at a planning retreat on September 13-14, 2003, and

WHEREAS, in order that the 2004 operational plan presented for Board ratification at this meeting could include the initial strategies selected for implementation, the Executive Committee made six initial selections at its November 9 meeting, and

WHEREAS, the Administration & Finance Committee has recommended that one additional strategy be implemented in 2004, it is

RESOLVED that the ARRL Board of Directors does hereby adopt the strategic plan as developed in September 2003; it is

FURTHER RESOLVED that the selection of strategies to be implemented in 2004 is hereby ratified, with the addition of the strategy recommended by the Administration & Finance Committee; it is

FURTHER RESOLVED that the selection of strategies for the 2005 operational plan will be an agenda item for the 2004 Second Meeting of the Board; and it is

FURTHER RESOLVED that in accordance with Bylaw 41, responsibility for annual review and updating of the strategic plan is assigned to the Executive Committee.

29. Mr. Haynie returned to the Chair. The Board, led by Mr. Imlay, discussed the progress and future of its work completed so far with regard to a proposal for segmentation of Amateur Radio frequency bands by bandwidth rather than by emission type. On motion of Mr. Isely, seconded by Mr. Bellows, it was unanimously VOTED that the Executive Committee should continue this work. The Board was in recess for luncheon from 12:02 PM until 1:18 PM when the group gathered for a photograph session. At 1:25 PM the Board reconvened with all persons hereinbefore mentioned.

30. On motion of Mr. Fuller, seconded by Mr. Vallio, it was VOTED that the Board approve the recommendations in the document prepared by Mr. Sumner and staff in response to Minute 29 of the July 2003 Board Meeting. The document, which refers to the recommendations contained in the "Volunteer Resources Committee Final Report to the ARRL Board of Directors, An Evaluation of the ARRL's Field Organization," summarizes the VRC recommendations and staff's proposed response, along with an indication of when the items will be completed or acted upon.

31. Mr. Haynie led discussion of the Government Relations Report, prepared by Chwat and Co., ARRL's Washington DC consultant. He reported that the Amateur Radio Spectrum Protection Act, H.R. 713 and S. 537, has the best chance yet of passing both houses. The Board was in recess from 2:04 PM until 2:27 PM.

32. On behalf of the Executive Committee, Mr. Harrison moved, seconded by Mr. Frenaye, the adoption of the following resolution:

WHEREAS, as a result of the changes to Article 25 at WRC-03, the ARRL Board directed, at Minute 60 of the 2003 Second Meeting, the Chief Executive Officer, General Counsel, and Executive Committee to develop recommendations on ARRL policy for an FCC filing to implement the results of WRC-03, and

WHEREAS, the League seeks to create an encouraging licensing framework looking forward to the next 10-15 years in order to continue and conclude the effort of the FCC commenced in Docket 98-143 "to simplify, streamline, and enhance the license structure in the Amateur Radio Service," and

WHEREAS, it is time to fulfill the Commission's challenge from Docket 98-143, based on the changes to Article 25, and revise and provide for a modern, streamlined license structure and a true entry level Amateur Radio license, now therefore it is

RESOLVED, that General Counsel, in consultation with the President and Executive Vice President, is instructed to petition the FCC to amend the Amateur Radio Service rules, Part 97, to incorporate the changes contained in the proposal of the Executive Committee as follows:

Amateur Extra Class

- ? Morse requirement remains at 5 wpm
- ? Written exam remains the same

- ? Privileges remain the same (plus those proposed in the ARRL Novice band refarming petition, RM-10413, filed March 22, 2002)
- ? All current Advanced class licensees will be merged into Amateur Extra

General Class

- ? Morse requirement is eliminated
- ? Written exam remains the same
- ? Privileges remain the same (plus those proposed in RM-10413)
- ? Current Technician and Technician Plus licensees are merged into General

Novice Class

- ? No Morse requirement
- ? 25 question written exam
- ? HF operating privileges -- CW/data
 - ? 3.6-3.7 MHz 100 watts
 - ? 7.1-7.125 MHz 100 watts
 - ? 21.1-21.15 MHz 100 watts
 - ? 28.1-28.3 MHz 50 watts
- ? HF operating privileges -- phone
 - ? 3.9-4.0 MHz 100 watts
 - ? 7.2-7.3 MHz 100 watts
 - ? 21.35-21.45 MHz 100 watts
 - ? 28.3-28.5 MHz 50 watts
- ? VHF operating privileges
 - ? 50.0-450 MHz 50 watts
 - ? No Automatic or Repeater Control
 - ? No licensing for Space Operation (not to exclude SAREX/ARISS operation)

At this point Mr. Roderick, with Mr. Walstrom seconding, MOVED to amend the motion in the following respects:

1. The element 1 examination requirement will be preserved for the General Class license, as well as for the Amateur Extra Class license
2. In order to merge license classes so as to arrive at a total of three classes, the merged classes will be accomplished as follows:

- ? Novice Class licensees remain Novices.
- ? Technician Class licensees who have not passed an element 1 examination become Novice Class licensees.
- ? All other Technician Class licensees become General Class licensees.
- ? All Advanced Class licensees become General Class licensees.

3. If possible, the foregoing mergers will be accomplished automatically by FCC, without the need to file FCC Form 605. However, FCC may require Form 605 if the licensee wishes to have issued to him or her a new license document.

After discussion, Mr. Roderick's motion to amend FAILED.

Mr. Goddard, seconded by Mr. Butler, then MOVED to amend the proposal by reducing the transmitter power limit for the proposed Novice Class license to 10 watts on any band listed. After discussion, Mr. Goddard's motion to amend FAILED.

The Board was in recess from 3:11 PM until 3:33 PM.

Mr. Stinson, seconded by Mr. Butler, MOVED to amend the motion by adding 50 kHz to the bottom end of each HF CW/data band in the privileges for the proposed Novice license. After discussion, the motion to amend was ADOPTED.

Mr. Isely, seconded by Dr. Weaver, then MOVED to further amend the motion to include subbands for Novice licensees in Regions 1 and 3 of 3750-3800 kHz (phone) and 7025-7050 kHz (CW/data). The motion to amend was unanimously ADOPTED. With no further discussion, the question then being on the original motion as twice amended, the motion was ADOPTED as amended (Applause.)

33. Mr. Sumner presented his report reviewing ARRL's work against Broadband Over Power Lines, including current status and additional actions required to address interference issues. The Board was in recess from 4:42 PM until 8:35 AM, Saturday, January 17, 2004, reconvening with all persons hereinbefore mentioned.

34. Mr. Day, as Chairman, presented the report of the Membership Services Committee. He outlined the committee's continuing work on evaluating the VHF/UHF contest and awards programs sponsored by ARRL, and the creation of a Standard Operating Guide for ARRL HF and VHF Award Manager appointees.

35. On motion of Dr. Weaver, seconded by Mr. Vallio, it was unanimously VOTED to ADOPT the following resolution:

WHEREAS, the Worked All States Award (WAS) is one of the more popular ARRL awards, and

WHEREAS, the current WAS is endorsable for SSB which is exclusive of other voice modes, and

WHEREAS, there currently exists no PHONE endorsement to the WAS award,

NOW, THEREFORE, BE IT RESOLVED, that the ARRL establish a PHONE endorsement to replace the SSB endorsement to the WAS award, and

FURTHERMORE, that this endorsement be further endorsable as to specific voice mode similar in manner as the current DIGITAL endorsement, and

FURTHERMORE, that this endorsement be dated but not serial numbered.

36. Mr. Walstrom, as Chairman, reported on the activities of the Volunteer Resources Committee. He presented the committee's recommendations regarding the creation of a four-part mentoring program.

On motion of Mr. Roderick, seconded by Mr. Fuller, it was MOVED that the Mentor program proposed by the VRC be adopted. Mr. Stinson, seconded by Mr. Bodson, moved to amend the motion to read "that an on-line mentoring program be implemented at a cost not to exceed \$5000 per year," but the motion to amend was LOST. The question then being on the original motion, the same was ADOPTED.

The report of the VRC continued with Mr. Oppel making a detailed presentation on the work of the Ad-Hoc Committee on ARES Communications. The Committee identified the major requirements for nationwide emergency communications contingency and identified the best resources available to meet the needs presented.

37. On motion of Mr. Fuller, seconded by Mr. Butler, the following resolution was ADOPTED:

WHEREAS, radio amateurs who volunteer their time and expertise in support of public service and public safety events provide a priceless public benefit; and

WHEREAS, public service and public safety communications is a cornerstone of the purpose of the ARRL's Field Organization and of Amateur Radio generally; and

WHEREAS, for reasons related to insurance coverage for such events, or because of increasing fear of liability on the part of the sponsors of such events, those sponsors increasingly require all persons involved in such events, including volunteer participants, to sign blanket liability waivers; and

WHEREAS, these waivers would purportedly preclude any volunteer who is injured or damaged as the result of the negligence of others involved in such events from any recovery for the loss incurred; and

WHEREAS, the insistence of the sponsors of events on such liability waivers is a strong and increasing disincentive to radio amateurs to participate in public service events, and is therefore contrary to the public interest;

NOW THEREFORE, the ARRL Board of Directors adopts the following policy governing the Field Organization;

- ? The ARRL Board of Directors resolves that blanket liability waivers are disfavored by ARRL as a matter of policy because they are contrary to the public interest and the promotion of volunteerism.
- ? ARRL discourages event sponsors from requiring such waivers as a condition of accepting the volunteer service of radio amateurs at public service and public safety events.
- ? While ARRL takes no position as to whether field organization participants should sign such blanket waivers when required by the event sponsor, radio amateur participants are cautioned that the signing of these blanket waivers may preclude recovery of any loss they incur as the result of their volunteer services, no matter what the cause of the loss.

38. On motion of Mr. Butler, seconded by Mr. Goddard, it was unanimously VOTED that the 2003 ARRL International Humanitarian Award be given to the team of Charles M. Young, KM9D, and Jan E. Heaton, KF4TUG, of Naples, Florida. In April 2003, the team carried on ham radio communications schedules at the request of T31RK and a Canton Island (Kiribati) nurse, and acted with the U.S. Coast Guard (California) and Joint Rescue Coordination Center (Hawaii). Their communications helped coordinate their carrying of medicine to a teenager in desperate need of attention, unconscious and bleeding on a motor vessel adrift without power 100 miles west of Canton Island (Applause). The Board was in recess from 10:04 AM until 10:24 AM.

39. Mr. Bellows, as Chairman, presented the report of the Administration and Finance Committee including the recommended ratification of the 2004 budget plan. He explained that ARRL staff had been required to reduce expenses significantly and that reductions in governance expenses also would be required in order to bring the League's revenues and expenses into balance.

On motion of Mr. Bellows, seconded by Mr. Walstrom, it was MOVED that Standing Order 92-1.75 is amended by deleting the second sentence and substituting therefore: "Expenses for attendance at one Board Meeting per year will be chargeable to the Board Meeting account. Vice Directors are encouraged to attend the Annual meeting whenever possible." The amended Standing Order would read: 92-1.75) The Board of Directors authorizes the attendance of Vice Directors at Board Meetings. Expenses for attendance at one Board Meeting per year will be chargeable to the Board Meeting account. Vice Directors are encouraged to attend the Annual meeting whenever possible. On motion of Mr. Butler, seconded by Mr. Goddard, it was MOVED to amend the motion by adding the sentence "Vice Directors may attend the Second Meeting with funds from the Division budget with approval from the Director." But the motion was LOST. On motion of Mr. Frenaye, seconded by Mr. Butler, it was VOTED that the matter be postponed until after luncheon. The Board was in recess for luncheon from 12:00 PM until 1:11 PM, reconvening with all persons hereinbefore mentioned. After further discussion, on motion of Mr. Fallon, seconded by Dr. Weaver, it was VOTED to call the question. The question then being on the original motion, the same was ADOPTED.

40. On motion of Mr. Bellows, seconded by Mr. Fallon, it was unanimously VOTED to ADOPT the following resolution:

WHEREAS, in July 2002 the ARRL Board of Directors voted to create the ARRL Endowment to perpetuate the missions of the American Radio Relay League, Inc. as the repository for current and planned giving and for the exclusive use of the American Radio Relay League, and

WHEREAS, the ARRL Endowment shall support the ARRL missions to foster all aspects of the Amateur Radio service, including, but not limited to, advocacy, education, public service, research and technology, and historic preservation of Amateur Radio artifacts, and

WHEREAS, gifts to the ARRL Endowment may be unrestricted, temporarily restricted or permanently restricted, and

WHEREAS, one goal of the ARRL Endowment is to create a fund structure that will provide the flexibility to meet the financial needs of the organization,

IT IS THEREFORE RESOLVED:

The ARRL Endowment will be composed of the following funds that incorporate existing funds:

- ? **The Spectrum Defense Fund** (to fund advocacy and related activities)
- ? **The Antenna Defense Fund** (also known as the Legal Research and Resource Fund)
- ? **The Youth and Education Fund** (to fund the Education & Technology Program, the ARRL Youth Programs, on-line and other general education programs; includes the Education & Technology fund and the SAREX fund; public service activities including but not limited to emergency training and promotion activities)
- ? **The Public Information Fund** (public relations activities including but not limited to media kits, brochures, training kits, PSAs, and internship stipends to promote Amateur Radio)
- ? **The Research and Technology Fund** (to fund the implementation of new or improved technologies in Amateur Radio)
- ? **The Amateur Radio Historical Preservation Fund** (to fund the collection, identification and preservation of Amateur Radio papers and artifacts and to maintain the history and traditions of Amateur Radio)
- ? **The W1AW Endowment** (to fund the operation, maintenance and capital improvements of the Hiram Percy Maxim Memorial station, W1AW)
- ? **The Fund for International Relations and Goodwill**
- ? **The ARRL General Fund** (unrestricted)

Donors who have made prior restricted contributions will be contacted to request a change in the Terms of Reference to allow the transfer of existing funds into one of the funds named above.

The ARRL Board upon recommendation of the Administration and Finance Committee may create new Endowment funds.

Unrestricted contributions of \$50,000 or more will be presented to the Administration and Finance Committee to determine the disposition of such funds, based on recommendations from ARRL management.

Named gifts may be created only for gifts of \$100,000 or more.

The Administration and Finance committee may review "extraordinary gifts" with regard to investment policy, earnings designation (if unrestricted) or any other related policies of the ARRL Endowment.

The investment of ARRL Endowment funds will be consistent with the investment policy of the ARRL as approved by the ARRL Board.

Funds in the ARRL Endowment will have an earnings component to the extent stipulated in the terms of reference for the particular fund. Funds will be credited with earnings where applicable based on the accumulated rate of return for the ARRL portfolio (including realized investment gains).

41. On motion of Mr. Bellows, seconded by Mr. Isely, it was unanimously VOTED to ADOPT the following American Radio Relay League Inc., Financial Control Policies:

1.0 Recommended Financial Control Policy Applicable to Permanently Restricted Funds.

Since the use of Permanently Restricted Funds requires the pre-approval of the Board of Directors, it should consider the funding source based on a recommendation of the CEO. Should it be recommended that cash be withdrawn from the Investment Portfolio, an affirmative vote of the Board is required to effect the transfer.

2.0 Recommended Financial Control Policy Applicable to General Funds. A Board approved formula will be used as the basis for determining the maximum amount that can be withdrawn from the General Fund portion of the Investment Portfolio for the purpose of balancing the League's cash flow.

2.1 Recommended General Fund Withdrawal Formula. For purposes of determining the maximum allowable withdrawal from the General Fund portion of the Investment Portfolio, the following formula will apply:

The Maximum Allowable Withdrawal will be the sum of the (a) proportionate share of estimated earnings (interest and dividends) for the current year, (b) plus the net realized gain apportioned to the General Fund and (c) 6 percent of that portion of the Investment Portfolio applicable to the General Fund.

2.2 Recommended Policy of Allocating Investment Portfolio Income.

Interest and Dividend Income derived from the Investment Portfolio will be allocated among the three sectors (Life Membership, Permanently Restricted and General Fund) proportionately, based on the sectors' average balance at market as a percentage of the total average balance at market of the portfolio.

2.3 Recommended Financial Control Policy Applicable to the Life Membership Program. If operationally generated cash flow is insufficient to cover the annual cost of the Life Membership

Program, a transfer of cash from the LMP portion of the Investment Portfolio, not to exceed the total annual cost of the program, will be permitted without Board approval.

3.0 Recommended Policy. All Financial Control Policies should be reviewed periodically by the Administration & Finance Committee, with any recommendations for change being submitted to the Board of Directors at its next Annual Meeting.

42. On motion of Mr. Bellows, seconded by Mr. Fallon, it was VOTED that any motion to create or substantially modify a program or activity shall include documentation of the expected revenue and expense generated by the proposed program or activity.

43. On motion of Mr. Bellows, seconded by Mr. Fenstermaker, it was VOTED that the American Radio Relay League, Inc., 2004 Plan as recommended by the Administration & Finance Committee is ADOPTED.

44. On motion of Mr. Bodson, seconded by Mr. Goddard, it was unanimously VOTED that the following resolution is ADOPTED:

WHEREAS, the Executive Committee has initiated a review of the Standing Orders of the ARRL Board, and

WHEREAS, the first stage of the review resulted in the deletion of eight Standing Orders at the 2003 Second Meeting of the Board, and

WHEREAS, the Executive Committee has now completed the second stage of its review, identifying 22 additional Standing Orders that should be deleted, and

WHEREAS, the Membership Services Committee has recommended the deletion of Standing Order 85-2.36, with the Executive Committee concurring in that recommendation, there be it

RESOLVED, that Standing Orders 4, 16, 18, 73, 78, 87, 95, 97, 103, 109, 110, 120, 123, 84-2.36, 84-2.39, 85-1.49, 85-2.36, 88-2.68, 89-1.127, 92-1.76, 96-2.25, 97-1.51, and 98-2.33 are deleted; and be it

FURTHER RESOLVED, that the Executive Committee is requested to complete the review of Standing Orders at its earliest convenience, consistent with other organizational priorities.

45. On motion of Mr. Bellows, seconded by Mr. Day, it was unanimously VOTED that staff study various groups that are involved in activities which would allow for integration of amateur radio into those activities. Staff is also to study what strategies might be implemented to market amateur radio to these various groups and the costs involved in implementing those strategies. The various groups would include, but not be limited to, RVing groups, yachting and boating groups, Coast Guard Auxiliary, and the Civil Air Patrol. Staff is to provide a report to the Board at the July, 2004 Board of Directors meeting as to any staff recommendations in accordance with this motion.

46. On motion of Mr. Walstrom, seconded by Mr. Bodson, it was VOTED that staff implement a pilot program providing for authorized ARRL Membership Sales Representatives to sell League memberships. The pilot program is to operate according to the ideas and procedures set forth in the staff-prepared paper setting forth the details of the proposed program.

47. On motion of Mr. Day, seconded by Mr. Roderick, it was unanimously VOTED that the Programs and Services Committee be tasked to investigate implementation of special interest group sections or portions of the ARRL web site that cater to various special interest groups within amateur radio, including but not limited to, AM operation, new technologies, VHF-UHF weak signal operation, ATV operation, etc. The Program & Services Committee shall report to the Board of Directors at the July, 2004 Board of Directors meeting as to any recommendations regarding establishment of a pilot program for providing coverage of news, developments, discussions and commentaries related to at least one special interest group on a portion of the ARRL web site. The report shall include an analysis of the cost involved in implementing the pilot program and implementing the program for several specialized interest activities.

48. On motion of Mr. Bellows, seconded by Mr. Stinson, it was unanimously VOTED that the following resolution is ADOPTED:

RESOLVED, that the Treasurer and President are authorized to establish and maintain one or more accounts on behalf of the American Radio Relay League, Inc., with the brokerage firm Morgan Keegan & Co., Inc. This resolution incorporates the text of the document "Certain Resolutions Adopted by the Board of Directors Whereby the Establishment and Maintenance of Security Cash Accounts Have Been Authorized" that is appended hereto [resolution filed with official Minutes of meeting].

49. On motion of Mr. Bodson, seconded by Mr. Fenstermaker, it was unanimously VOTED that the ARRL Board of Directors has selected Sari Krieger as the winner of the 2003 Bill Leonard, W2SKE, Professional Media Award. Krieger's piece on BPL and the negative effects on ham radio ran in the *Manassas (Virginia) Journal Messenger* (Applause.)

50. At this point, the President announced the committee appointments as follows:

Administration and Finance: Directors Day, Chairman; Frenaye, Butler, Fuller, Weaver, Vice President Craigie, and Treasurer McCobb. *Programs and Services*: Directors Walstrom, Chairman; Milnes, Vallio, Goddard, Bodson, and International Affairs Vice President Stafford. *Election and Ethics*: Directors Fallon, Chairman; Isely, and Walstrom. The Board was in recess from 2:25 PM until 2:42 PM.

51. On motion of Mr. Walstrom, seconded by Mr. Fallon, it was unanimously VOTED that the Administration & Finance Committee explore sources of funding to produce a Membership Promotion Video explaining the benefits of membership in the American Radio Relay League. Upon identification of a source or sources of funding, the Administration & Finance Committee shall report to the Executive Committee with recommendations regarding the production of such a video.

52. On motion of Mr. Goddard, seconded by Mr. Butler, it was unanimously VOTED that staff is requested to study the feasibility of adding a youth element to Field Day. Results of the study will be reported to the Programs & Services Committee for consideration and appropriate action.

53. At this point, at 2:50 PM, on motion of Mr. Vallio, seconded by Mr. Day, the Board unanimously VOTED to meet as a Committee of the Whole to discuss DXCC issues.

54. At 4:07 PM, the Committee of the Whole arose and reported to the Board. On motion of Mr. Roderick, seconded by Mr. Walstrom, it was unanimously VOTED to accept the report.

55. Mr. Stafford moved, seconded by Mr. Goddard, the adoption of the following resolution:

WHEREAS, the DXCC 2000 program adopted by the Board in 1998 included changes to the criteria for a DXCC entity, and

WHEREAS, one of the new criteria makes separate IARU membership the basis for determination of a "political entity," and

WHEREAS, this rule has served a constructive purpose with respect to existing IARU societies, but

WHEREAS, the rule also has had unforeseen consequences in creating an incentive for the creation of proposed IARU societies that do not further the objectives of the IARU, and

RECOGNIZING that elimination of the rule has no effect on the DXCC entities that already have been created as a result of the rule,

RESOLVED, that the DXCC rules are hereby amended by deleting IARU membership as a basis for determination of a "political entity."

After discussion, on motion of Mr. Fallon, seconded by Mr. Goddard, it was unanimously VOTED to call the question, which was ADOPTED. The Board was in recess from 4:12 PM until 4:23 PM.

56. On motion of Mr. Roderick, seconded by Mr. Isely, it was unanimously VOTED that the Executive Vice President, with such assistance as he deems necessary from ARRL Government Relations and the Washington Advocacy Team, provide as soon as possible, but in no case later than March 1, 2004, to each division Director, Vice Director, and Section Manager, a package of materials sufficient to permit the recipients to organize, at the appropriate time, a grassroots lobbying campaign regarding Broadband Over Power Lines (BPL). The materials will be designed in order to allow individual amateurs and Amateur Radio clubs to effect dialog with United States Senators and Congresspersons regarding the harmful interference potential of BPL.

57. On motion of Dr. Weaver, seconded by Mr. Frenaye, it was unanimously VOTED that the President is directed to appoint immediately an Ad Hoc committee to develop plans and procedures for an effective grassroots lobbying campaign involving ARRL Directors, Vice

Directors, Section Managers, and ARRL members. The program shall be presented in draft form to the Executive Committee at its next regularly scheduled meeting, with the aim of commencing the program in time to benefit the ARRL's legislative agenda during the current congressional session. The Ad Hoc committee will include at least three Directors and/or Vice Directors, two Section Managers and such other ex-officio advisors as the President shall deem necessary, including the ARRL's Government Relations firm and the General Counsel.

58. On motion of Mr. Fallon, seconded by Mr. Walstrom, it was unanimously VOTED that staff be tasked with the development of a T-shirt to be presented to retiring Vice President Heyn. The shirt, to be presented at a division convention later in 2004, will display the ARRL logo, his name, and the numeral "3" representing the retirement of the Third Vice President's "number."

59. On motion of Mr. Walstrom, seconded by the entire assembly, it was unanimously VOTED to thank staff, especially Lisa Kustosik, KA1UFZ, for their hard work to ensure the success of this meeting (Applause.)

60. There being no further business, those present were invited to make informal closing comments. The meeting was adjourned at 5:42 PM. (Time in session as a Board: 12 hours, 39 minutes. Time in session as a Committee of the Whole: 1 hour, 17 minutes.)

Respectfully submitted,

David Sumner, K1ZZ
Secretary